

Baraboo Community Development Authority
Minutes of the Executive Committee
Tuesday August 4, 2020

Chairperson Wastlund called the meeting to order at 6:00 P.M. The meeting was held in the Council Chambers, Baraboo Municipal Building, 101 South Blvd., Baraboo, WI 53913

1. Roll Call

Present: Wastlund, Fordham, Koehler
Absent: None
Other CDA Members: Bobholz, Skare
Staff: Patrick Cannon

2. Note of Compliance with Open Meeting Laws

The Chair noted that the agenda was posted in compliance with the Wisconsin State Statutes.

3. Approval of Agenda

A motion was made to approve the Agenda as presented
Fordham (1); Koehler (2)
Aye: All via voice vote

4. Approval of Minutes – July 7, 2020

A motion was made to approve the Minutes
Fordham (1); Koehler (2)
Aye: All via voice vote
Nay: None

5. Public Comment

No one from the public wished to speak.

6. Old Business

A. Consideration and discussion of the Pet Policy

Staff presented a revised policy with the changes made at the prior meeting.

After careful review, the Committee added to allow outside birdfeeders that are maintained by the resident.

Motion:

To recommend the Board approve the revised Pet Policy
Fordham (1); Koehler (2)
Aye: All via voice vote
Nay: None

7. New Business

A. Consideration and discussion of a date/time for an Executive Committee meeting

Staff noted that several meetings being held prior to another meeting have caused the Executive Committee meetings to not have adequate time to discuss issues. Therefore, a meeting on a different day would be needed.

After discussing the matter, the members agreed to meet at 1:00 pm on Thursday August 20, 2020.

B. Discussion of CDA response to COVID-19 Pandemic

- a. **What went well**
- b. **What went poorly**
- c. **Areas of improvement**

Staff felt that the overall response to COVID-19 went well despite the continual changes in requirements being placed on us from higher authorities. It was also noted that the residents did an outstanding job in protecting themselves and others. Staff is to write to them and acknowledge their efforts.

The one area of improvement would be in communications. Being able to dispel rumors and provide timely information was difficult at times.

C. Adjourn into closed session per Wisconsin State Statute 19.85(1) (c)

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- a. Review of resident complaints regarding CDA Personnel

Motion:

To go into closed session per Wisconsin State Statute 19.85 (1) (c) and allow Mr. Bobholz, Mr. Skare and Patrick Cannon to remain in closed session

Wastlund (1); Fordham (2)

Aye: Wastlund, Fordham, Koehler (via Roll Call)

Nay: None

Motion:

To return to open session and take no action

Fordham (1); Koehler (2)

Aye: All via voice vote

Nay: None

8. Board Member Comments

No member wished to make a comment at this time

9. Adjournment

A motion was made to adjourn the meeting at 6:55 P.M.

Koehler (1); Fordham (2)

Aye: All via voice vote

Approved by Executive Committee on:

Baraboo Community Development Authority
Minutes of Executive Committee
June 2, 2020

Carolyn Wastlund, Chair

Patrick Cannon, Recorder